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Jefferson District School Board
250 James Street
Hartford, Ct
38709

August 17th, 2009.

Dear Ms. Johnson,

Please accept my resume as an application to be considered for the educational assistant supply list.

I am currently enrolled in the Developmental Services Worker program at Washington College in Ohio. I will be graduating in October and wish to be considered for a position as an educational assistant. I am a self-motivated, creative, caring and compassionate individual. I have experience in the field and am looking to grow and develop my career with the Jefferson District Board of Education.

Within my program at Washington College I have gained much professional knowledge, consistently being on the Dean's Honour Roll in such courses as Developmental Psychology, Professional Development, Life Span Development, Legislation, Abnormal Psychology/Dual Diagnosis, Knowledge of Developmental Disabilities, Responsive Relationship, Planning Tools and Strategies, and Personal Care. This academic experience has inspired me to endeavour to seek out the best practices and use these practices within a school setting.

I appreciate your consideration of my application for a position as an educational assistant, and I look forward to hearing from you.

Sincerely,

Jenny Gough