

# *Jenny Gough*

*24 Rosemary Street  
Columbus, Ohio  
42086  
(303) 555-7766*

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## Objective

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To make a contribution by providing caring support in the Special Education program with the Grand Jefferson Board. Apply my abilities to guide, motivate and educate in a role as an Educational Assistant. Use my advanced communication skills (great listening and observation capacities) to advance students to their potential.

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## Education

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**Washington College**  
Columbus, Ohio

**Development Services Worker Program**  
Graduating October 20XX

Courses include:

- |   |                              |
|---|------------------------------|
| ✓ Developmental Psychology                        | ✓ Developmental Disabilities |
| ✓ Legislation, Abnormal Psychology/Dual Diagnosis | ✓ Life Span Development      |
| ✓ Planning, Tools and Strategies                  | ✓ Responsive Relationship    |
| ✓ Personal Care                                   | ✓ Professional Development   |

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## References

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- ✓ **Paul Brown**, Developmental Services Manager  
Jefferson County REACH  
**303.555.6666** Extension 350
- ✓ **John Jones**, Pathways Program Teacher  
Jefferson Composite School  
**303.888.9977**
- ✓ **Sarah Monty**, Educational Assistant  
Public School  
**303.666.9988**

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### **Professional Intern Experience**

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***Bumble Bee Kids' Retreat  
Jefferson County REACH***

***May 2009 to present***

The Bumble Bee Retreat is intended to give family caregivers needed respite. Special needs children 'camp' at this facility for as long as a week at a time. It is a small (accommodates 5) familial environment. Where possible, campers participate in sports, crafts and reading.

### **Developmental Services Worker**

- ✓ Provide care and support for children from infancy to age 18 who are medically fragile and/or technology dependent.
- ✓ Provide a healthy, safe and welcoming environment.
- ✓ Ensure policies are implemented while providing and maintaining appropriate care.
- ✓ Guide behavior and social development.
- ✓ Record observations and document events.

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### **Jefferson Composite School Columbus**

**2008 to 2009**

Jefferson is a public secondary school in the Columbus district. The Pathways program was used to support the Developmentally Disabled with low cognitive abilities.

#### **Educational Assistant**

- ✓ Contributed as part of co-operative team, providing a program with life skills emphasis to 14 to 17 year olds.
- ✓ Coordinated group activities daily, including indoor/outdoor supervision, preparation of learning materials and their set-up and attending to the physical needs of the teenagers.
- ✓ Assured that policies were followed while maintaining quality educational standards
- ✓ Assisting in student record keeping
- ✓ Observed growth, behaviour and development

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#### **Additional Qualifications**

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- ✓ CPR Certificate
- ✓ Non Violent Crisis Intervention Certificate
- ✓ Police Screen